



**MINISTRY OF FINANCE**

**REQUEST FOR EXPRESSIONS OF INTEREST**

**(CONSULTING SERVICES – FIRM SELECTION)**

NAME OF PROJECT	<b>GHANA DEVELOPMENT FINANCE PROJECT</b>
CREDIT NO	<b>IDA-6788-GH</b>
ASSIGNMENT TITLE	<b>CONSULTANCY SERVICES FOR THE DEVELOPMENT OF STANDARDISED DOCUMENTATION FOR ADDITIONAL TIER 1 CAPITAL INSTRUMENTS UNDER THE GHANA FINANCIAL STABILITY PROJECT</b>
REFERENCE NO.	<b>GH-GDFP-455066-CS-QCBS</b>

The Government of Ghana has received funding from the World Bank through the Ghana Development Finance Project (GDFP) and intends to apply part of the proceeds for consulting services.

**The Consulting Services (“the Services”)** includes recruitment of a legal firm to develop a Standardized Documentation (Prospectus) of the AT1 to be used by all eligible banks and SDIs to issue AT1 securities/bonds.

The detailed Terms of Reference (TOR) for the assignment can be obtained from <http://www.mofep.gov.gh>, [gdfp@mofep.gov.gh](mailto:gdfp@mofep.gov.gh) or the address below.

The Ministry of Finance (MoF) now invites eligible Consulting Firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the services.

**The Shortlisting Selection Criteria are:**

The assignment will be delivered by a firm with the following qualifications:

- At least 10 years of experience in supporting clients in banking and capital markets.
- Track record in advising banks and other credit providers issue bonds in the Ghanaian market, including the preparation of prospectus and other relevant documentation.
- Solid understanding of Basel III Capital Requirements or BoG’s Capital Requirements Directive as well as all of Ghana’s tax, corporate, environmental, social, and other relevant laws, as evidence by related assignments.

**Key Experts will not be evaluated at the shortlisting stage.**

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" 5<sup>th</sup> Edition, September 2023 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest. In addition, please refer to the following specific information on conflict of interest *as per paragraph 3.17 of the Procurement Regulations*.

Consultants may associate with other firms to enhance their qualifications but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

A Consultant will be selected in accordance with **Quality and Cost Based Selection (QCBS)** Method set out in the Procurement Regulations.

Further information can be obtained at the address below during office hours from 0900 hours to 1600 hours GMT or through [Gdfp@mofep.gov.gh](mailto:Gdfp@mofep.gov.gh)

Expressions of Interest must be delivered in a written form to the address below (in person, by mail or by e-mail) **by 1600 hours GMT on October 25, 2024** to the address below. Envelopes must be marked **"CONSULTANCY SERVICES FOR THE DEVELOPMENT OF STANDARDISED DOCUMENTATION FOR ADDITIONAL TIER 1 CAPITAL INSTRUMENTS UNDER THE GHANA FINANCIAL STABILITY PROJECT"**

Address – For Submission of Expressions of Interest:

**Ministry of Finance  
28th February Road  
Finance Drive  
P.O. Box MB 40  
Accra-Ghana  
New Block, 1<sup>st</sup> Floor, Room 112  
Attention: Project Coordinator  
Ghana Development Finance Project (GDFP)  
Financial Sector Division (FSD)  
Telephone No. +233-20 8118111**

Online submission: [Gdfp@mofep.gov.gh](mailto:Gdfp@mofep.gov.gh)